

THE NEIGHBOURHOOD PLAN STEERING GROUP & TERMS OF REFERENCE

	<b>Chair</b>	<b>Buckland</b>	<b>Crapstone</b>	<b>Yelverton</b>	<b>Milton C</b>	<b>Clearb'k</b>
	<i>Ric Cheadle</i>	<i>Lucy Wood</i>	<i>Marshall Davis</i>	<i>Martin Fowler</i>	Sarah Hustler	<i>Sue Britten</i>
		Jon Burnie Dave Cox	Paul Sanders John Branch Sue Woollacott	Claire Hart Roger Putt David Wixon	Laurie Larkin <i>Val Bolitho</i>	Christine Newberry

Note: BMPC Councillors shown in *italics*

## Terms of Reference

### **Purpose of the Group**

The purpose of the Buckland Monachorum Parish Neighbourhood Plan Steering Group (BMNPSG) is to co-ordinate the production of the Parish of Buckland Monachorum Neighbourhood Plan (The Plan).

### **Objectives of the Group**

The Group has agreed to produce a plan which, inter alia, covers:

The Parish's residential housing needs and how these should be met.

How the needs of the local economy within the Parish will be met

How the Parish's environment will be enhanced and, where necessary, protected

How local services will be optimised for those living in the Parish.

### **Membership & Governance**

Membership: The Parish comprises 5 villages: Buckland Monachorum, Crapstone, Clearbrook, Milton Combe and Yelverton. Part of the Parish lies within Dartmoor National Park, the remainder within the Borough of West Devon. Membership of the group will be drawn from residents of the respective village supported by a Parish Councillor.

Other members will be drawn, as necessary, from:

WDBC

DNP

BMPC  
TVAONB

together with specialist input as and when required.

Governance: The Steering Group will adopt the governance used by the Parish Council and the Parish Clerk will be available to advise on matters of governance.

### **Reporting & Feedback**

Notes of the group's meetings will be kept by the Chair. In time, a web based information system will be developed but until then, minutes of the group will be posted on the Parish website.

### **Resources & Finance**

The Parish Council has set aside funds for the Plan but other funding routes will be explored through WDBC (and elsewhere)

### **Monitoring & Review**

Regular Reviews with the principal stakeholders (WDBC & DNP) will be scheduled to ensure the production of the Plan is co-ordinated with those being drawn up by the other planning authorities.

### **Membership (at Sep 2016)**

#### **Yelverton**

Ric Cheadle - Chair\*

Martin Fowler\*

Roger Putt

Bob Edwards  
Melody Duggan

### **Crapstone**

Sally Challiss\*  
Susan Wollacott\*

### **Buckland Monachorum**

Jon Burnie  
Meg Burnie  
Lucy Wood\*

### **Milton Combe**

Laurie Larkin\*  
Sarah Hustler  
Val Bolitho\*

### **Clearbrook**

Christine Newberry  
Sue Britten\*

